

*questions for* **VENUES** 

DO YOU HAVE MY DATE AVAILABLE?

HOW MANY PEOPLE CAN THE SPACE HOLD? IS THAT NUMBER SEATED OR STANDING?

WHAT IS THE FEE FOR RENTING THE SPACE?

WHAT EXACTLY DOES THE RENTAL FEE INCLUDE?

WHAT IS EXCLUDED FROM THE RENTAL FEE? HOW MANY HOURS DOES THE RENTAL RATE INCLUDE?

HOW MUCH IS AN ADDITIONAL HOUR?

HOW MANY PARKING SPOTS ARE AVAILABLE FOR GUESTS?

CAN WE RENT ADDITIONAL PARKING SPACES IF NEEDED?

CAN I USE ANY VENDOR OR DO YOU HAVE A LIST OF PREFERRED VENDORS? DO ALL VENDOR SELECTIONS HAVE TO BE CHOSEN OFF OF THE LIST?

DO YOU DO ALL SET UP AND TEAR DOWN OF ITEMS YOU PROVIDE?

IF THE CEREMONY AND RECEPTION WILL BE HELD IN THE SAME SPACE WILL YOU HAVE ENOUGH TIME AND STAFF TO MAKE THIS A SEAMLESS TRANSITION?

WHEN CAN I BEGIN SET UP ON MY WEDDING DAY?

IF WE HAVE AN OUTDOOR ELEMENT, DO YOU PROVIDE A BACK-UP LOCATION IF THE WEATHER IS BAD?

ARE THERE ANY RESTRICTIONS ON USE OF THE SPACE?

*Don't forget to check out our vendors!*

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ARE THERE RESTRICTIONS ON PHOTOGRAPHY OR VIDEOGRAPHY?

ARE THERE NOISE RESTRICTIONS?

DO I NEED TO GET ANY PERMITS OR INSURANCE FOR THE WEDDING?

IS THERE A BRIDAL ROOM AND A GROOM'S SUITE?

CAN I SEE A SAMPLE OF ITEMS YOU PROVIDE?

HOW MUCH IS THE DEPOSIT?

WHEN IS THE BALANCE DUE?

WHAT FORM OF PAYMENT DO YOU TAKE?

WHAT IS YOUR CANCELLATION FEE?

ARE THERE ANY RESTRICTIONS FOR CATERING AND ALCOHOL?

WHAT ARE YOUR SECURITY REQUIREMENTS AND FEES ASSOCIATED WITH SECURITY?

IS A DAY-OF-COORDINATOR REQUIRED?

HOW MANY TABLES AND CHAIRS ARE PROVIDED IN THE RENTAL FEE?

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